

## **SYLLABUS**

**Fundamentals of Imaging Software I**  
**Room ?**

**Fridays – 12:30pm to 3:00pm**

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**The Number 1 Rule – NO WORRIES.** Never forget I work for you.

Because of covid 19 I will be splitting the class in half. Some students will alternate Fridays. One group will be in class the other will be considered a Blackboard Exercises day. Everyone should come in on the first day of class. Blackboard Exercises days ARE NOT DAYS OFF!

Two groups (**Blue** and **Orange**). We will figure out the Blues and the Oranges on the first day.

### **Course Description**

This course introduces the BASIC principles and processes of imaging software. The majority of work is computer based. We will be using Adobe Photoshop CC, Adobe Illustrator CC, and Adobe Acrobat. This class will introduce the basics of imaging software, including the user interface, working with layers, color, type, tools, filters, masks, and more. This course will provide step-by-step instructions as well as in-depth explanations of the basic program features, covering how to create images from photographs, simple shapes and layers, and type. **You will basically be drawing and coloring with a computer.**

### **Student Learning Outcomes:**

- Discuss and apply the concepts related to the visual, spatial, sound, motion, interactive, and temporal elements/features of digital technology and principles for their use in the creation and application of digital media-based work
- Organize and represent content structures in ways that are responsive to technological, social, and cultural systems.
- Discuss the characteristics and capabilities of various technologies (hardware and software); their appropriateness for particular expressive, functional, and strategic applications; their positions within larger contexts and systems, and their influences on individuals and society
- Discuss and apply processes for the development and coordination of digitally-based art and design strategies (for example, storyboarding, concept mapping, and the use of scenarios and personas).
- Engage in teams-based work and to organize collaborations among people from different disciplines.
- Use the above competencies in the creation and development of professional quality interactive digital media productions.
- Present work in a portfolio in a professional way.

Grading

95 – 100 = A

90 – 94 = A-

87 – 89 = B+  
84 – 86 = B  
80 – 83 = B-  
77 – 79 = C+  
74 – 76 = C  
70 – 73 = C-  
67 – 69 = D+  
64 – 66 = D  
60 – 63 = D-  
59 and below = F

### Weekly Schedule (tentative)

Fri	08/28	<p>Class requirements and discussion of course requirements No Book Required – online links will be given. Connecting to the one drive Blackboard walk through Photoshop 101 – the basics</p> <ul style="list-style-type: none"><li>• layers, color, tools, image size, creating a file, bitmap vs. vector, etc.</li></ul> <p>Pick <b>Blue</b> and <b>Orange</b> groups</p> <p>Assignment #1 - favorite word (drawn with brush) created in layers Save as a pdf Due - end of class</p>
Fri	09/04	<p><b>Blue</b> - Photoshop shapes and blending demo – links will be provided</p> <ul style="list-style-type: none"><li>• silhouetting, magic wand tool, eraser tool, brush tool, etc.</li></ul> <p>Assignment #2 – recreate an abstract painting with just shapes</p> <p><b>Orange</b> – Blackboard assignment - links will be provided</p>
Fri	09/11	<p><b>Orange</b> - Photoshop shapes and blending demo – links will be provided</p> <ul style="list-style-type: none"><li>• silhouetting, magic wand tool, eraser tool, brush tool, etc.</li></ul> <p>Assignment #2 – recreate an abstract painting with just shapes</p> <p><b>Blue</b> – Blackboard assignment - links will be provided</p>
Fri	09/18	<p><b>WCSU Day of Service.</b> No morning classes. Afternoon classes resume at 1pm Lab should be open?</p>

Fri 09/25 **Blue** - Photoshop poster creation demo – links will be provided  
Working with type and file sizes  
• paths, masks, adjusting color images, cloning tool, merging, etc.

Critique assignment #2 – save as a pdf

Assignment #3 – Create a movie poster

**Orange** – Blackboard assignment - links will be provided

Fri 10/02 **Orange** - Photoshop poster creation demo – links will be provided  
Working with type and file sizes  
• paths, masks, adjusting color images, cloning tool, merging, etc.

Critique assignment #2 – save as a pdf

Assignment #3 – Create a movie poster

**Blue** – Blackboard assignment - links will be provided

Fri 10/09 **(Lab Day – I will not be in class)**

Fri 10/16 **Blue** – Photograph re-touching – links will be provided  
Take a photo of a friend  
• adjusting skin tone, cloning tool, liquify, etc.

Critique assignment #3 – save as a pdf

Assignment #4 – Photo re-touching

**Orange** – Blackboard assignment - links will be provided

Fri 10/23 **Orange** – Photograph re-touching – links will be provided  
Take a photo of a friend  
• adjusting skin tone, cloning tool, liquify, etc.

Critique assignment #3 – save as a pdf

Assignment #4 – Photo re-touching

**Blue** – Blackboard assignment - links will be provided

Fri 10/30 **Blue** – Adobe Illustrator 101 – links will be provided  
Introduction to tools, menus and panels  
• shapes, blends, pen tool, vector images, etc.

Critique assignment #4 – save as a pdf

Assignment #5 – Make an image out of shapes.

**Orange** – Blackboard assignment - links will be provided

Fri 11/6 **Orange** – Adobe Illustrator 101 – links will be provided  
Introduction to tools, menus and panels  
• shapes, blends, pen tool, vector images, etc.

Critique assignment #4 – save as a pdf

Assignment #5 – Make an image out of shapes.

**Blue** – Blackboard assignment - links will be provided

Fri 11/13 **Blue** – Adobe Illustrator logo – links will be provided  
File size, page size, working with type

Critique assignment #5 – save as a pdf

Assignment #6 – Make a business card, logo and web banner.

Final Project demo – Interactive pdf

**Orange** – Blackboard assignment - links will be provided

Fri 11/20 **Orange** – Adobe Illustrator logo – links will be provided  
File size, page size, working with type

Critique assignment #5 – save as a pdf

Assignment #6 – Make a business card, logo and web banner.

Final Project demo – Interactive pdf

**Blue** – Blackboard assignment - links will be provided

Fri	11/27	<b>Thanksgiving Recess</b> – No Class
Fri	12/04	Blue and Orange final project - Acrobat portfolio Create all assignments into an interactive PDF Including a Table of Contents
Fri	12/11	Due - Final Project – Acrobat portfolio

### **Course Policies**

Attendance: 95% of success is just showing up. Act as though this class was your job. There is no distinction between an excused or unexcused absence. Attendance is mandatory and will be documented throughout the semester. Students are responsible for monitoring their attendance, but can request an update at any point during the semester. Students are expected to arrive on time - late arrivals of more than 20 minutes will be counted as an absence.

An automatic grade of “F” will be distributed to any student with 5 or more total absences.

You are responsible for obtaining material, which may have been distributed on class days when you were absent. This can be done through contacting a classmate who was present or by contacting the instructor during office hours or other times. Missed or late quizzes cannot be made up under any circumstances but with good cause and adequate notice, an early quiz may be given. Only official excuses will be accepted.

### **Academic Dishonesty**

WCSU students are expected to practice academic honesty. In accordance with the Academic Honesty Policy and the Undergraduate/Graduate Catalogs, those who participate in academic dishonesty (such as plagiarism, cheating, submitting unoriginal work, etc.) will face appropriate consequences, which may include failure of the course.

### **Students with Disabilities**

If you have a documented disability for which you are or may be requesting an accommodation, you are encouraged to contact Access Ability Services (AAS) as soon as possible. You may contact AAS by calling 203-837-8225 (voice), 203-837-3235 (TTY), or by e-mailing [aas@wcsu.edu](mailto:aas@wcsu.edu). If your request for accommodation(s) is approved, an accommodation letter will be emailed to your instructor(s). Please discuss your accommodation needs with the instructor as soon as possible to special arrangements, as appropriate, can be made. (Note: Student requests for accommodations must be filed each semester and accommodations are not retroactive.)

### **Technology Use**

You may use a phone/laptop/tablet to take notes, conduct research, lookup additional information, and engage in class sanctioned technology use.

Fundamentals of Imaging Software I requires regular use of digital technology; however, I ask that students refrain from social texting, surfing the web, video game playing, checking email, and/or answering calls during

class. It is your responsibility to stay on task and avoid off topic distractions. Also, be aware that these activities can be a major distraction to your instructor and classmates.

**Office Hours**

Office hours are available on Fridays immediately after. Additional hours are available by appointment. When scheduling via email, please send me 3 available time slots. Upon receiving your time slots, I will respond with an appropriate meeting time. Meetings also available via phone or Zoom. I highly encourage students to meet with me, as needed, throughout the semester.